

**4.2 – PROCEDURE FOR MINIMUM CHARGES FOR ACCOMMODATION**

The Minimum Charges Rules are designed to ensure that Ferny Crofts resources are used effectively, and the capacity of accommodation resources is maximised for the use of our broad range of guests.

These rules do not apply to bookings that are placed less than 28 days prior to their start date.

**Note:** It is not necessary for customer to physically stay for the minimum period or have the minimum number of guests in their group, however they will be required to pay the minimum charge.

**CAMPSITES**

***Minimum Numbers Policy for Campsites:***All Ferny Crofts campsites are graded according to sizes, in the following bands:

Band A = 30 - 40 people

Band B = 20 – 30 people

Band C = 10 – 20 people

Band D = 5 – 10 people

The minimum nightly charge for campsites equates to the charge for the minimum number of people for the relevant category of campsite.

If more than one site is booked then the minimum fee payable equates to the maximum capacity quoted for the larger site plus the minimum capacity quoted for the smaller site.

 ***Minimum Stay Policy for Campsites:***
During the first three weeks of the Hampshire County School Summer Holidays:

* Bookings should be made between Saturday at 1400hrs to the following Saturday at 1200hrs. No bookings should extend across weekends.
* The minimum charge is equal to 7 nights stay.

**INDOOR ACCOMMODATION**

***Minimum Numbers Policy for Indoor Accommodation:***For Scouting and Guiding groups, the charge for all buildings is the same per night regardless of the number of persons staying.

For schools, other youth groups and adult not-for-profit groups staying in the Croft Centre and the Mountbatten Lodge, the minimum nightly charge per building equates to the charge for 26 persons. The charge for the Inca Suite is the same per night regardless of the number of persons staying.

***Minimum Stay Policy for Indoor Accommodation:***

The following restrictions apply to Indoor Accommodation Bookings:

* **Weekends throughout the year (except bank holiday weekends)**Minimum charge is equal to 2 nights stay
* **1st weekend in each month (except bank holiday weekends) - Beaver Sleepovers**The minimum stay requirement is relaxed to enable Beavers to use the accommodation either from 1800hrs on a Friday to 1600hrs on a Saturday or from 1800hrs on a Saturday to 1600hrs on a Sunday. These times are not negotiable. If the times stated are not acceptable the weekend minimum stay policy applies
* **Bank Holiday Weekends**Minimum charge is equal to 3 nights stay
* **Summer Holidays**During the first three weeks of the Hampshire County School Summer Holidays:
	+ Bookings are made from 1400hrs on the arrival Saturday until 1200hrs on the departure Saturday
	+ The minimum charge is equal to 5 nights stay